

# EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

## Course: L0146 – Homeland Security Exercise Evaluation Program (HSEEP): Basic Course

### Course Dates:

Sept. 30-Oct. 1, 2019

### Travel Dates:

Sept. 29, 2019

Oct. 2, 2019

### Course Length:

This course is two days in length.

### Location:

Fresno Pacific University  
5 River Park Place West  
Fresno, CA 93720  
Room 327

### Course Description:

This is an intermediate-level course that provides a comprehensive overview of exercise design along with practical skill development in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP) Doctrine. This course uses activities that will give participants an opportunity to interact with many of the templates and other materials that are provided by the National Exercise Division to ensure exercises are conducted in a consistent manner.

L0146 HSEEP course is delivered in a traditional classroom environment, at a local jurisdiction, and incorporates all of the same elements as the webinar version. L0146 courses are 16 hours in duration and can be delivered over 2 or 3 days.

It is mandatory that the participant complete all 16 hours of this course to receive full credit. Anything less will result in the participant's need to re-register for another course and start from the beginning.

### Topics to be covered include:

- Unit 1: Introduction and HSEEP Fundamentals
- Unit 2: HSEEP Program Management
- Unit 3: Exercise Design and Development
- Unit 4: Exercise Conduct
- Unit 5: Exercise Evaluation
- Unit 6: Exercise Improvement Planning

### Course Goal:

At completion of this course, students will increase awareness of the Homeland Security Exercise Evaluation Program Doctrine, clarify roles and responsibilities, and improve teamwork and coordination.

### Prerequisites:

Participants are required to have completed IS-0120.a – *An Introduction to Exercises*. It is also recommended that participants take IS-0130 - *Exercise Evaluation and Improvement Planning*.

### Continuing Education Units (CEU's):

EMI awards 1.6 CEUs for completion of this course.

### Target Audience:

The target audience for this course is emergency management personnel, public safety personnel

# TRAINING OPPORTUNITY



<http://training.fema.gov/Apply/>

**Out of State Students** must obtain the approval and signature of their Sponsoring Organization and their State Training Officer.

**Application Review:**

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the Target Audience above and indicate how you meet the requirements based upon your position and experience.

**Lodging Information:**

**Notice to Applicants for EMI courses:**

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number.

**How do I obtain my FEMA SID number?**

Step 1: To register, go to:

<https://cdp.dhs.gov/femasid>

Step 2: Click on the "Register for a FEMA SID" button on screen.

Step 3: Follow the instructions and provide the necessary information to create your account.

**Training Point of Contact:**

Daniel Scott, APS, NEMBA, NEMAA  
Emergency Management Coordinator  
559.240.9448  
danielscott@fuller.edu

**EMI Point of Contact:**

For additional information contact the course manager, Jeff Januchowski at (301) 447-1356 or by email at [jeffrey.januchowski@fema.dhs.gov](mailto:jeffrey.januchowski@fema.dhs.gov).

# TRAINING OPPORTUNITY